



**Description:**

Internship Location: CherryArts, Denver, CO

**Title:** Education Intern

**Stipend:** This is a competitive internship position with a \$1500 stipend. Qualified applicants may receive academic credit through their college or university.

**Apply By:** July 15, 2021 or sooner

**Start Date:** July 27 or 29, 2021

**End Date:** September 15, 2021

**Desired Schedule:** 10-15 hours/week; schedule mutually decided upon by CherryArts and chosen candidate. Willingness to work extended hours, some nights and weekends as necessary is imperative to the success of this position.

\*Must be able to work entire weekend of the Cherry Creek Arts Festival and setup days:

September 2, 3, 4, 5, 6, 7, 2021.

**Broad Scope of Position:** The Education Intern is responsible for (but not limited to) support assistance for education outreach programs like Creation Station at the Cherry Creek Arts Festival, Art Kits, Mobile Art Cart, the Mobile Art Gallery, Student Art Buying and all related logistics.

Candidates should enjoy a fast-paced environment; take pride in being detail and deadline oriented; have the confidence to seamlessly switch between self-directed work and collaborative projects; and be excited to join a nonprofit office with interdisciplinary work.

**Key Responsibilities:**

- Provide education programming to students K-12.
- Aid in the preparation, execution and scheduling of all education outreach programs including the creation and delivery of Art Kits.
- Create social media posts.
- Evaluate and develop improved techniques to produce education programs.

- Assist in planning activities for Creation Station onsite at the Cherry Creek Arts Festival.
- Assist with VIP and Kickoff events and programming at the Cherry Creek Arts Festival.
- Lead occasional Student Art Buying virtual meetings.
- Attend CherryArts meetings and events as necessary.
- Additional duties as assigned.

**Desired Skills/Academic Field of Study:** Major or degree in Art Education, Education, Nonprofit Management.

**Additionally, we are seeking a candidate with these skills:**

- Excellent verbal and written communication skills.
- Digital proficiency, Apple operating system, Microsoft Office, Excel, Constant Contact and Adobe Creative is a bonus.
- A keen sense of self-motivation, proclivity to work positively with a variety of personality types and leadership styles.
- Ability to be flexible and to embrace change.
- Demonstrate a high standard of integrity and professionalism when representing CherryArts off-site.
- Screen printing experience is a bonus.
- A passion for art and art education.

**How to Apply:**

To apply for this position please submit a resume, cover letter and two references to:

Shaina Belton

[ShainaBelton@cherryarts.org](mailto:ShainaBelton@cherryarts.org)

(303) 355-2787 ext 212: Office

(720) 646-1019: Direct